



**EVERGREEN STATE FAIR ADVISORY BOARD MEETING**  
**7:00 P.M., TUESDAY, JUNE 8, 2021**  
**LOCATION: ZOOM MEETING OR LONGHOUSE**

**Meeting Minutes**

- I. **CALL TO ORDER** *Vickie Andrew, Chair*  
The June 8, 2021 Fair Advisory Board meeting was called to order at 7:00 p.m.
- II. **ROLL CALL OF MEMBERS** *Debbie Donk for Kathleen Wright*  
Vickie Andrew, Chair – Present  
Eldon Bartelheimer, Vice Chair – Present  
Kathleen Wright, Secretary– Excused  
Elaine Johannsen– Excused  
Tod Johnson– Present  
Marshia Armstrong– Present  
Bill Johnson – Excused  
Candi Burke – Present  
Don Ballard - Present  
Judi Smith - Present
- Staff:  
Jeremy Husby, Division Manager  
Debbie Donk, Programs Supervisor  
Amy Craven, Marketing Specialist  
Sherry Stovner, Superintendent Coordinator
- III. **APPROVAL OF MAY 11, 2021 MINUTES** *Vickie*  
MSP – The May 11, 2021 minutes were approved as written.
- IV. **INTRODUCTION OF GUESTS** *Vickie*  
Beth Wangen (4H), Kathy Van Buskirk, Pat Pehling, & Melinda Nelson (4H Horses) and Nicole Gorle (County Council)
- a. 4-H Horses Report *4-H Horse Leaders*  
With the 4H Horse leaders present via Zoom, the Fairboard surprised and announced that Kathy Van Buskirk was nominated as the 2021 Fair Honoree.  
“On behalf of the Fair Advisory Board and Fair Staff, we want to congratulate Kathy Van Buskirk as being elected the 2021 Fair Honoree! Some background on Kathy: Kathy has worked with 4-H and the Fair for 42 years. She has volunteered at Fair every year for the past 20 + years working 10 days in the horse arena office helping with registration, ribbons, solving problems and answering questions at the office window. Kathy is the first to arrive in the morning and the last to leave at night for the 10 days 4-H horses are at the Fair. She also works at all the 4-H Horse events at the Fairgrounds. Congratulations Kathy! You get to cut the ribbon on Opening Day!”

V. **OLD BUSINESS**

a. Barn Proposal

*Jeremy Husby, Division Mgr*

-The prices for the poles and trusses for the new Beef Arena has gone up. Still waiting on bids. Permits are a concern of some of the bidders.

b. Other Old Business

*Vickie*

-None

VI. **COMMITTEE REPORTS**

a. Ambassador

*Tod Johnson*

-Tod reported that Amy presented at the Kiwanis meeting last month. Tod would like to set up speaking presentations at other groups throughout the year.

-No off-site parades this year. Most parades are canceled, and our float is not complete. The on-site parades are TBD.

-The Ambassador Committee will help to sell t-shirts for the Fair Foundation at pop-ups and there should be web sales with a web page that can be shared with superintendents, staff, etc.

b. Recognition

*Don Ballard*

-Debbie sent Don the Fair Service Award list. He had a few versions of different artwork for the certificates – and asked for opinions. Don will print the certificates and Sherry orders the plaques.

c. Rodeo

*Vickie Andrew*

-No report, no Rodeo due to indoor entertainment capacity limits.

d. Special Events

*Marshia Armstrong*

-Waiting on the Judging Arena schedule so one more Water Balloon and one more Frisbee contests can be added. We should know status by the July meeting.

e. Large C.I.P. Projects

*Tod/Jeremy*

-The culvert and roofs are priorities this year and took time and financial resources.

VII. **NEW BUSINESS**

a. 2021 Fair Planning - Update

*Jeremy*

-Waiting for the Governor's "opening up" plan, which should be announced on June 30<sup>th</sup>. Staff is planning for a safe event and spreading out vendors. There are lots of big challenges ahead. The 604 Event Center is getting booked with vendors and sponsors. Staff is working on FAQs for the public. Streamlining ticket orders and contracts to an online process.

b. Other

*Jeremy/Amy*

-Beth asked about the Health & Safety Plan for 4H. Jeremy replied that he wants to wait for the June 30<sup>th</sup> "opening up" guidelines.

-4H is working on their schedule and will review the Extravaganza's new schedule.

**VIII. OTHER BUSINESS**

a. Evergreen Fair Foundation

*Jeremy/Vickie*

1. Evergreen Youth Livestock Sale: 5pm 8/28  
-Sherry is working on the layout. The awards will be before the sale.  
No animal quantity yet.
2. 2021 Foundation Events  
-Foundation will work with the Ambassador Committee on the t-shirt sales.  
-Any grant requests from the Fair Foundation are due in June. All items need to stay at the Fair Park.

b. Staff Reports

*Fair Staff*

Sherry – The superintendents are being flexible with all the changes and new layouts to the competitive exhibit departments. 4H met last night. Display Hall layout is being worked on. Ag. Area is coming together. Sam Millard is back to help Sherry. Handbooks are almost complete.  
Jeremy – Brenda Granstrom was hired as the Operations Supervisor. Her experience, can-do attitude and customer service is appreciated. Jeremy is relying on Debbie for leadership while he is busy with several projects.  
Amy – Working on the media buys with the new media buyer. Working on sponsorships. The Fair poster and flyers will be ready for the Food Drive.  
Debbie – The Drive Thru Food Drive will be held 12-6pm on July 10. Debbie asked for volunteers, sign up sheet was routed. The Food Drive will replace the Fair Opening Day Food Drive. It will be a Fair Kick Off. Betty will be back to work for limited hours – her 25<sup>th</sup> year working in the office for Debbie. The petting farm moved from OR to TX, so they are not available. Debbie met with another petting farm and they were way over the budget. The Aztec Indian Dancers and lumberjack show will be back. Working on a memorial for Earl Marcellus during the Fair. Ciscoe Morris will be on Aug. 28. Meet with Debbie after this meeting to confirm your uniform inventory.

c. Fairboard Vacancy – District 3

*Jeremy*

Still need nominees for District 3, Lynnwood/Bothell area.

d. Other Business

*Vickie*

None

**IX. ADJOURNMENT**

*Vickie*

MSP: The meeting was adjourned at 7:42 p.m.

Next meeting: July 13, 2021

*Respectfully submitted,  
Debbie Donk, Programs Supervisor*

*“Back in the Saddle Again” Open for FUN in 2021  
August 26-31 and September 2-6, 2021*