



**EVERGREEN STATE FAIR ADVISORY BOARD MEETING**  
**7:00 P.M., TUESDAY, MAY 11, 2021**

**6:15 p.m. Special Events Committee – Zoom or Longhouse**

**LOCATION: ZOOM MEETING OR LONGHOUSE**

<https://zoom.us/j/92215662481?pwd=RkhyRlArYUo4QnlHN1FwQUZlZmtwdz09>

Call In: +1 253 215 8782 Meeting ID: 922 1566 2481 Password: 741183

**Meeting Minutes**

- I. **CALL TO ORDER** *Vickie Andrew, Chair*  
The May 11, 2021 Fair Advisory Board meeting was called to order at 7:00 p.m.
- II. **ROLL CALL OF MEMBERS:**  
Vickie Andrew, Chair – Present  
Eldon Bartelheimer, Vice Chair – Present  
Kathleen Wright, Secretary– Excused  
Elaine Johannsen– Present  
Tod Johnson– Excused  
Marshia Armstrong– Present  
Bill Johnson – Present  
Candi Burke – Present  
Don Ballard - Present  
Judi Smith– UnExcused  
Staff:  
Jeremy Husby, Division Manager  
Debbie Donk, Programs Supervisor  
Amy Craven, Marketing Specialist
- II. **APPROVAL OF APRIL 13, 2021 MINUTES** *Vickie*  
MSP: The April 13, 2021 minutes were approved as written.
- IV. **INTRODUCTION OF GUESTS** *Vickie*  
Nicole Gorle, County Council Analyst
- V. **OLD BUSINESS**
- a. Barn Proposal *Jeremy Husby, Division Mgr*  
The new Beef Judging Arena bid proposals were received. Engineering quote is \$1371.  
Working on permits.  
Sherry is working on the Pavilion layout for the dogs, rabbits, cavies, and poultry. One ring will be inside and one will be outside.
- b. Other Old Business *Vickie*  
None

## VI. COMMITTEE REPORTS

### a. Ambassador

*Tod Johnson*

Amy spoke at the recent Monroe Kiwanis meeting about Fair Park. They offered to help at Morning of Dreams.

Debbie has been researching parades and most are canceled.

Tod was not in attendance to give an update on the float.

### b. Recognition

*Don Ballard*

Don needs the list of recipients for the certificates. He also needs this year's artwork.

### c. Rodeo

*Vickie Andrew*

Debbie reported that the Fair Rodeo is canceled. Due to health & safety capacity limits of only 400 people, which includes participants, it would not have an ROI.

### d. Special Events

*Marshia Armstrong*

Marshia reported that the Special Events Committee met tonight. Most of the contests cannot be held because of health & safety reasons. Debbie will check with Sherry about additional dates and times available in the Judging Arena for the safe contests.

### e. Large C.I.P. Projects

*Tod/Jeremy*

Jeremy reported that a lot of CIP projects are on hold due to budget. There was a large sinkhole to fix in the culvert. Asphaltting at the speedway.

## VII. NEW BUSINESS

### a. 2021 Fair Planning - Update

*Jeremy*

The Governor sent fairs guidelines on April 26. Discussed health and safety measures, such as occupancy sensors outside of restrooms. Ingress and egress signage. Guests will be scanned, not stamped if they want to re-enter the fair. Capacity limit is 9,000 guests per day (exhibitors and volunteers are not counted).

There will be dairy goats this year. 4-H is involved with scheduling and exhibits.

### b. Communication Plan

*Jeremy/Amy*

The Fair press release will be sent out on May 13. We are compiling all questions and comments for FAQ's. Please send to Amy. We want to have a clear plan and one voice for the fair's opening.

## VIII. OTHER BUSINESS

### a. Evergreen Fair Foundation

*Jeremy/Vickie*

#### 1. Evergreen Youth Livestock Sale

Meetings are scheduled every month.

Livestock Sale will be on Saturday, August 28, time TBD

#### 2. 2021 Foundation Events

The money that the foundation makes, benefits the fairgrounds.

Vickie said the foundation will sell t-shirts. Amy will send the general

Fair artwork that was made in 2020. Discussed having online sales.

Possibly have the Ambassador Committee assigned to help the foundation.

b. Staff Reports

*Fair Staff*

Jeremy reported:

- He is working with Gregg from SWM on a DCNR structure change
- He (and Tom) are meeting with county officials regarding the fair
- The Covid activities (Vaccination, Testing, PPE, I&Q) should be done by the end of June
- Fair staff meets weekly to discuss layouts, fair guidelines, etc.

Debbie reported:

- Event though Earl Marcellus passed away, the family still will continue with the lumberjack shows
- There will not be a Farmer for a Day in the Ag. Display (too many hands-on activities)
- The Ag. Stage will be programmed with music, demos, and more. No food contests.
- There will be no meals or canopies behind the VIP Cabin
- The Evergreen Marketplace (Maker's Market) will be located in the floriculture area in the Display Hall this year. Emily is managing this project.
- Morning of Dreams will be on Tuesday 8/31 in the morning. There will be a sign-up sheet to help with the event.
- Working on concert capacities. Announcement will be June 15. Internet pre-sale 10am July 19 – 10pm July 22 and public on sale will be 10am July 23.
- The Opening Day Food Drive has been moved to July 10, 12-6pm in the West parking lot. It will be a drive-thru event with food trucks. There will be a sign-up sheet if anyone would like to help. If people donate 3 non-perishable items, they will receive 1 gate admission for any weekday.

c. Fairboard Vacancy – District 3

*Jeremy*

This position is still open.

d. Other Business

*Vickie*

None

IX. **ADJOURNMENT**

*Vickie*

Time: The meeting was adjourned at 8:09 p.m.

Next meeting: June 8, 2021 via Zoom and in the Longhouse

*Respectfully submitted,  
Debbie Donk, Programs Supervisor*

*“Back in the Saddle Again” Open for FUN in 2021  
August 26-31 and September 2-6, 2021*