



EVERGREEN STATE FAIR ADVISORY BOARD MEETING

7:00 P.M., TUESDAY, March 9, 2021

LOCATION: ZOOM MEETING

Meeting Minutes

I. CALL TO ORDER

Vickie Andrew, Chair

The regular meeting (via Zoom) of the Evergreen State Fair Advisory Board was called to order at 7:04 p.m. by Vickie Andrew, Chair.

II. ROLL CALL OF MEMBERS

Kathleen Wright, Secretary

Elaine Johannsen – Present

Tod Johnson– Present

Kathleen Wright, Secretary – Present

Vickie Andrew, Chair – Present

Marshia Armstrong – Present

Bill Johnson – Present

Eldon Bartelheimer, Vice Chair – Present

Candi Burke – Present

Judi Smith – Present

Don Ballard - Present

Staff:

Jeremy Husby, Division Manager

Amy Craven, Marketing Specialist

Debbie Donk, Programs Supervisor

Tom Teigen, Director, Parks, Rec., & Tourism

III. APPROVAL OF FEBRUARY 9, 2021 MINUTES

Vickie

MSP: The February 9, 2021 minutes were approved as written.

IV. INTRODUCTION OF GUESTS

Vickie

Cassie Fontenot, 4 H Sewing and Performing Arts Program Leader

Cassie wanted to be of support to the fair and wanted to know what we may need from 4 H.

V. OLD BUSINESS

a. Barn Proposal

Jeremy Husby

Jeremy is working to get answers for beef. Elaine asked Jeremy to let the FAB see the proposals. Move animals out of Event Center #604 and move into Pavilion. Beef moves into Dairy Barn.

b. Other Old Business

None

VI. COMMITTEE REPORTS

- a. Ambassador *Tod*
Tod will check to see the status of the float. No word on Parades yet.
- b. Recognition *Don*
No report.
- c. Rodeo *Vickie*
Vickie reported the Pro West website had no events listed for 2021. Discussed Arena capacity restrictions depending on the Phase.
- d. Special Events *Marshia*
No report.
- e. Large C.I.P. Projects *Tod/Jeremy*
Jeremy reported the Speedway improvements are almost completed, which included paving 64,000 square feet. Also working to complete the repair of the culvert collapse. March 27 is the Speedway's season opener. Completing a package for federal money that included completely replacing the Commercial Building and the Display Hall.
Monroe is doing their design for the Hwy 2 frontage and bike path. The fair would like to include large gates in the fencing for evacuation in the event of an emergency.
- f. By-Laws
Elaine and Candi have some suggested changes to the By-laws. Candi will send the changes to Debbie, who will send them to us. We will vote on the changes at the April 13th meeting.

VII. NEW BUSINESS

- a. 2021 Fair Planning *Jeremy*
Jeremy met with a representative from the Snohomish County Executive's office and Finance to reconcile 2020 budget. The 2020 budget has been reconciled. Now we are waiting on the governor's guidance. As of now we are at 25% capacity or 9,000. Maybe by August the capacity will be 50%. April 1st will have the fairgrounds at full staff. Jeremy presented a RACI plan and asked for FAB input. Also want FAB input on allowing non-profits to run the fair parking. Working on pre-ordered ticket prices, days, and hours. Also working on health plans and the size of the carnival and the vendors rate adjustments.
Amy and Jeremy will send out a survey for input on the new proposals.

VIII. OTHER BUSINESS

- a. Evergreen Fair Foundation *Jeremy/Vickie*
1. Evergreen Youth Sale
There will be a EYS this year at the fair park.

2. 2021 EFF Events

Vickie

The EFF is open to selling fair t-shirts and other souvenirs. The last barrel race is tomorrow. The EFF is hoping for a Bazaar in the future.

b. Staff Reports

Fair Staff

Tom Teigen, Director:

He is very appreciative of the staff at the fair park and the FAB. Working on a longer term structure of DCNR, have a temporary structure in place now. Very appreciative of all the boards and committees, and the can-do attitude during this past difficult year. Stay positive for the upcoming months.

Jeremy Husby, Manager:

He wants the FAB to hold him accountable in any area of the fair park where we have concerns, questions, or comments.

He reported with all the staff leaving or retiring, they are only at 50%.

Debbie Donk, Programs Supervisor:

Debbie reported that all the board training for the record has been received. Online entertainment applications are due April 30th. The team will produce the best modified county fair!

Amy Craven, Marketing Specialist:

Very excited about texts to inbox and looking forward to fair.

c. Fairboard Vacancy - District 3

Jeremy

There is still a vacancy in District 3. Nomination forms are online.

d. Other Business

Vickie

Suggested an in-person meeting in April at the Longhouse. Jeremy sent out a query, results were 9 yes 1 no. Meeting location will be determined by current Snohomish County guidelines.

IX. ADJOURNMENT

Vickie

MSP: The meeting was adjourned at 8:00 p.m.

Next meeting: 7:00 p.m. April 13, 2021

Respectfully Submitted,

Kathleen Wright, Fair Advisory Board Secretary